

VAT conversion ISRlight

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History:
- 12th December 2017/me instructions written

Known errors:
- none

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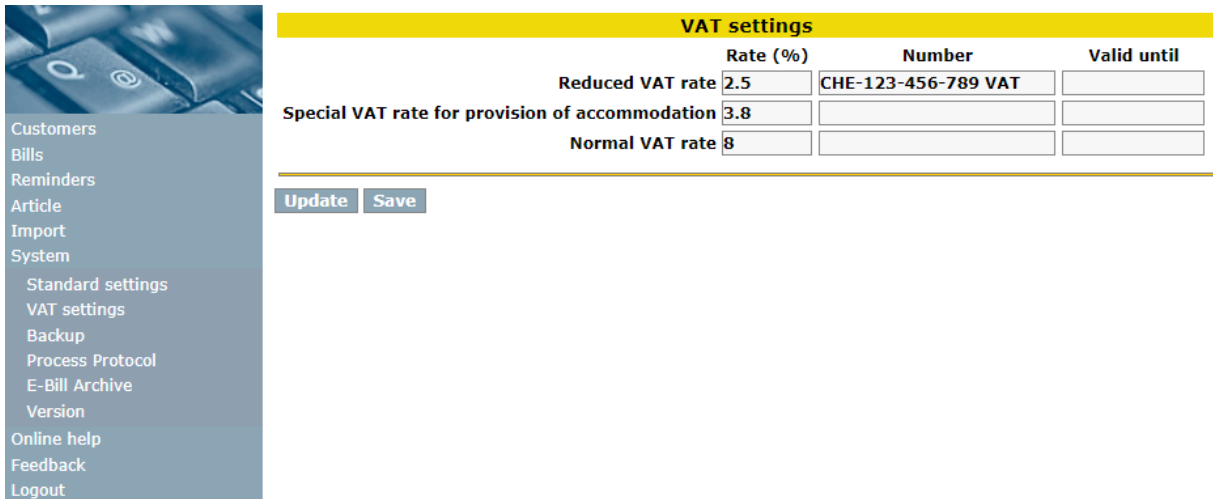
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1. Introduction

This manual only applies to ISRLight customers who are subject to VAT.

2. VAT configuration

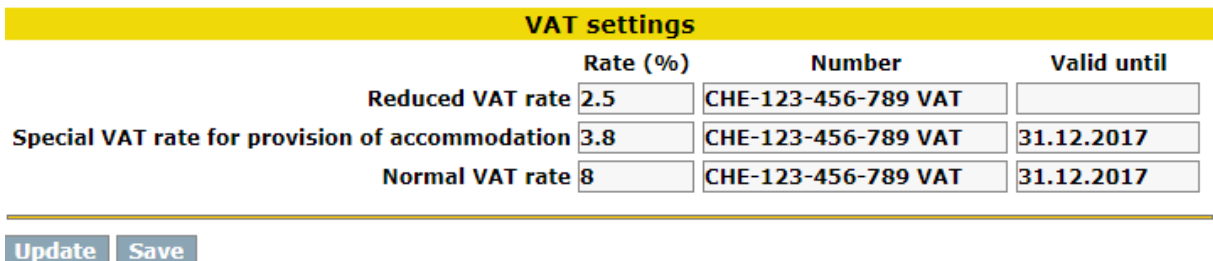
Under System, VAT settings you can see the current VAT configuration.



VAT settings			
	Rate (%)	Number	Valid until
Reduced VAT rate	2.5	CHE-123-456-789 VAT	
Special VAT rate for provision of accommodation	3.8		
Normal VAT rate	8		

[Update](#) [Save](#)

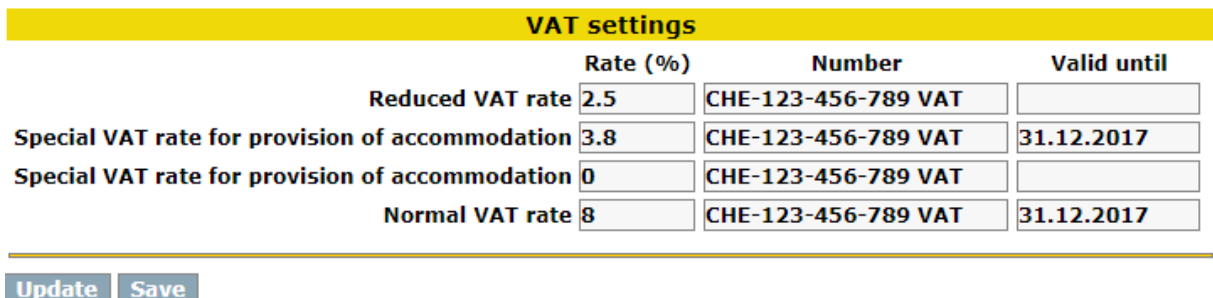
The VAT number must be entered in all three fields. Then fill out the "Valid until" field with "31.12.2017" as follows.



VAT settings			
	Rate (%)	Number	Valid until
Reduced VAT rate	2.5	CHE-123-456-789 VAT	
Special VAT rate for provision of accommodation	3.8	CHE-123-456-789 VAT	31.12.2017
Normal VAT rate	8	CHE-123-456-789 VAT	31.12.2017

[Update](#) [Save](#)

Now click on „Update“.



VAT settings			
	Rate (%)	Number	Valid until
Reduced VAT rate	2.5	CHE-123-456-789 VAT	
Special VAT rate for provision of accommodation	3.8	CHE-123-456-789 VAT	31.12.2017
Special VAT rate for provision of accommodation	0	CHE-123-456-789 VAT	
Normal VAT rate	8	CHE-123-456-789 VAT	31.12.2017

[Update](#) [Save](#)

Now click on „Update“ again.

VAT settings			
	Rate (%)	Number	Valid until
Reduced VAT rate	2.5	CHE-123-456-789 VAT	
Special VAT rate for provision of accommodation	3.8	CHE-123-456-789 VAT	31.12.2017
Special VAT rate for provision of accommodation	0	CHE-123-456-789 VAT	
Normal VAT rate	8	CHE-123-456-789 VAT	31.12.2017
Normal VAT rate	0	CHE-123-456-789 VAT	

Now you have to deposit the new VAT rates as shown below and click on "Save".

VAT settings			
	Rate (%)	Number	Valid until
Reduced VAT rate	2.5	CHE-123-456-789 VAT	
Special VAT rate for provision of accommodation	3.8	CHE-123-456-789 VAT	31.12.2017
Special VAT rate for provision of accommodation	3.7	CHE-123-456-789 VAT	
Normal VAT rate	8	CHE-123-456-789 VAT	31.12.2017
Normal VAT rate	7.7	CHE-123-456-789 VAT	

Now the VAT conversion is done!

On the following page you will see two invoices. One invoice with 8% VAT and one invoice with 7.7% VAT.

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2.1 Invoices until 31.12.2017 with 8% VAT

If the invoice date is in 2017, the old VAT rate will be taken.

Edit Bill									
Customer *	Fust AG				Bill no.	97			
Customer no.	1				Account				
Address	Buchental 4 9245 Oberbüren				Order no.				
				Billing date *	31.12.2017				
				Due date	30.01.2018				
				Terms of net payment	30 Days				
				Your reference					
ISR reference no.	00 00000 00000 00000 00000 00976								
Re	Test bill								
Item	Article no.	Description of article	<input type="checkbox"/>	Volume	Unit	Amount	Discount %	Amount	
1	1001	Test article	<input type="checkbox"/>	1	ea	1'000.00		1'000.00	
2			<input type="checkbox"/>		ea				
Notes	Internal notes						<input type="checkbox"/> VAT included in the price		
			8 % Normal VAT rate (of 1'000.00)					80.00	
			Total					1'080.00	

2.2 Rechnungen ab 01.01.2018 mit 7.7% MWST

If the invoice date is in 2018, the new VAT rate will be taken.

Edit Bill									
Customer *	Fust AG				Bill no.	97			
Customer no.	1				Account				
Address	Buchental 4 9245 Oberbüren				Order no.				
				Billing date *	01.01.2018				
				Due date	31.01.2018				
				Terms of net payment	30 Days				
				Your reference					
ISR reference no.	00 00000 00000 00000 00000 00976								
Re	Test bill								
Item	Article no.	Description of article	<input type="checkbox"/>	Volume	Unit	Amount	Discount %	Amount	
1	1001	Test article	<input type="checkbox"/>	1	ea	1'000.00		1'000.00	
2			<input type="checkbox"/>		ea				
Notes	Internal notes						<input type="checkbox"/> VAT included in the price		
			7.7 % Normal VAT rate (of 1'000.00)					77.00	
			Total					1'077.00	